

11 June 2019 at 7.00 pm

Conference Room, Argyle Road, Sevenoaks
Despatched: 03.06.19



Housing & Health Advisory Committee

Membership:

Cllrs. Dr. Canet, Clack, Perry Cole, Coleman, G. Darrington, Foster, Griffiths, Harrison, Maskell, Osborne-Jackson, Piper and Roy

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Appointment of Chairman		
2. Appointment of Vice Chairman		
3. Minutes To agree the Minutes of the meeting of the Committee held on 27 February 2019, as a correct record.	(Pages 1 - 4)	
4. Declarations of Interest Any interests not already registered		
5. Actions from Previous Meetings (if any)		
6. Update from Portfolio Holder		
7. Referrals from Cabinet or the Audit Committee (if any)		
8. Role of the Advisory Committee and Key Challenges	(Pages 5 - 6)	Lesley Bowles Tel: 01732 227335
9. To note minutes of the Health Liaison Board To note the minutes of the meeting of the Health Liaison Board held on 6 February 2019 and 5 June 2019 (to follow).	(Pages 7 - 12)	
10. Work Plan	(Pages 13 - 14)	

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

HOUSING & HEALTH ADVISORY COMMITTEE

Minutes of the meeting held on 27 February 2019 commencing at 7.00 pm

Present: Cllr. Lowe (Chairman)

Cllr. Parkin (Vice Chairman)

Cllrs. Abraham, Coleman, Eyre, Parson and Miss. Stack

Apologies for absence were received from Cllrs. Esler, Gaywood and Pearsall

33. Minutes

Resolved: That the Minutes of the meeting of the Advisory Committee held on 27 November 2018 be approved and signed by the Chairman as a correct record.

34. Declarations of Interest

No additional declarations of interest were made.

35. Actions from Previous Meetings

There were none.

36. Update from Portfolio Holder

The Portfolio Holder, and Chairman referred to a short video published by the District Councils' Network, which was produced to give advice on the District Council's role in shaping healthy places.

She summarised that during her four years as Portfolio Holder, the main aims were to prevent ill health and to improve work with the NHS. She believed the Council had changed direction positively over the course of the four years.

37. Referrals from Cabinet or the Audit Committee

There were none.

38. Integrated Care and Local Care Hubs

The Chairman welcomed Rachel Parris, Frailty and Medical Commissioning Programme Lead for West Kent Clinical Commissioning Group (CCG) and Debbie Stock, Chief Operating Officer for Dartford, Gravesham and Swanley (DGS) CCG, who both gave [presentations](#) on their work on local care hubs across the District.

Rachel advised that the CCG was focussed on delivering hub sites across the CCG area and their Local Care Plan had been implemented in July 2017. She also advised that the plan was created by a collaboration with stakeholders.

A Member queried who the stakeholders were. Rachel confirmed this was the District and Borough councils in West Kent, Kent County Council, local hospitals, the CCH and the Social Care and Carers Organisation. The Member then queried whether the Patient Participation groups were also stakeholders. Rachel confirmed they had a representative on the West Kent Improvement Partnership and fed into the stakeholder meetings.

Members also enquired the resources available to stop residents becoming housebound. Rachel confirmed that the Social Care Coordinator, or Community Navigator for DGS CCG, supported people in a variety of ways, not just in health. This included introducing them to befriending schemes and car pool schemes amongst others.

Members questioned whether it was possible for GPs to extend the services they provided. Rachel advised that some GPs had already taken on further scope, but with the implementation of the new plan, further place-based care was being looked at.

Debbie advised that the DGS CCG was similar to West Kent CCG in terms of operation but advised that they were working on an Estate Strategy in order to bring a hub to Swanley. She advised that talks were ongoing with the Oaks and Swanley Town Council and hoped by 2019/20, that because of local improvements, fewer people would need a hospital visit.

The Chairman thanked both Rachel and Debbie for attending the meeting.

39. Housing Strategy Progress Report (Number 2)

The Housing Policy Manager presented the report and gave a [presentation](#) on a progress report on the delivery of the District Council's Housing Strategy 'Wellbeing Starts at Home'.

The Housing Policy Manager advised of the progress that had been made on many different projects across the District, including Downs View, Swanley, Emerson Park care home in Hextable and Rural Housing Week.

Members queried whether mobile homes are an option for Quercus Housing to explore. The Housing Policy Manager confirmed it could do so, but Sevenoaks District Council were better equipped to help builder's design modular housing due to its longer lifespan. The Chairman also confirmed that the Council would give advice to people about buying mobile homes as problems can occur as they deteriorate.

The Chairman thanked the Housing Policy Manager and his team for the hard work had put in.

Resolved: That the report be noted.

40. Social Prescribing

The Health Team Leader presented the report and gave a [presentation](#) on Social Prescribing, which updated Members on the work that had taken place in partnership with health colleagues across the District.

He advised Members that the reason the work had taken place was to improved health across the District, funded from Kent County Council's Health Prevention budget. He believed that the success of the work was due to working in collaboration, resulting in shared outcomes being accomplished.

He informed Members that the One You Your Home project was set up in January 2018.

Members queried whether there was any indication that the NHS would look to change their approach in the future. The Health Team Leader advised that there had been promotion of the national Social Prescribing Day on 14 March 2019 and social prescribing was likely to become much more widespread

Resolved: That the report be noted.

41. Community Engagement Plans for a New Leisure Centre in Swanley

The Chief Officer Communities and Business presented the report which gave Members the opportunity to consider the community engagement plans for a new Leisure Centre in Swanley.

She advised that the first consultation had already been completed as part of the Swanley Master Vision. She informed Members that the plans included a 153 space car park, and a 3-D orienteering room called Tag Active, which promoted fitness and competition.

A Member expressed her concerns about space for specific programmes within the leisure centre. The Chief Officer Communities and Business advised that the mix of facilities was informed by consultants' work on a business plan, which set out the optimum facilities requirements that would enable the leisure centre to be affordable to build and profitable enough to sustain the running costs.

Agenda Item 3

Housing & Health Advisory Committee - 27 February 2019

Resolved: That the report be considered and noted.

42. To note minutes of the Health Liaison Board

Resolved: The Minutes were noted.

43. Work Plan

The work plan was noted.

THE MEETING WAS CONCLUDED AT 9.14 PM

CHAIRMAN

ROLE OF THE ADVISORY COMMITTEE AND KEY CHALLENGES

Housing and Health Advisory Committee - 11 June 2019

Report of Chief Officer Communities & Business

Status For Information

Key Decision No

Portfolio Holder Cllr. Robert Piper

Contact Officer Lesley Bowles, Ext 7430

Recommendation to Housing and Health Advisory Committee: That the report be noted.

Introduction and Background

- 1 The purpose of this report is to provide details of the role of the Committee and the areas of responsibility including the key issues and challenges facing those areas.
- 2 The Terms of Reference are listed below and there will be a short presentation explaining the relevant service areas.

Terms of Reference

- 3 The following terms of reference are taken from the Council's Constitution.
- 4 Each Cabinet Advisory Committee shall:
 - (a) undertake policy initiation and development;
 - (b) consider such other matters as are referred to it by the Portfolio Holder;
 - (c) at the request of either Cabinet or the Audit Committee carry out specific research and development projects and to submit recommendations to Cabinet; and
 - (d) develop and approve its annual work plan ensuring that there is efficient use of the Committee's time.
 - (e) The Cabinet Member be requested to provide a report to each meeting outlining their activities since the previous meeting and any decisions they intend to take in the following three months.

HEALTH LIAISON BOARD

Minutes of the meeting held on 6 February 2019 commencing at 2.00 pm

Present: Cllr. Dyball (Chairman)

Cllrs. Dr. Canet, Clark, Halford, Parkin and Searles

An apology of absence was received from Cllr. Esler

Cllrs. Bosley and Mrs. Bosley were also present.

15. Minutes

Resolved: That the Minutes of the meeting of the Board, held on 7 November 2019, be approved and signed by the Chairman as a correct record.

16. Declarations of Interest

No additional declarations of interest were made.

17. Actions from the previous meeting

There were none.

18. '8-til-8' GP extended services update

The Board welcomed Priscilla Kankam, Head of Primary Care for West Kent Clinical Commissioning Group (CCG), who advised Members she would be presenting for both West Kent CCG and Dartford, Gravesham and Swanley CCG.

She advised that the '8-til-8' extended GP services was devised from the Conservative Government manifesto, which had an original start date of April 2019, but to help cope with winter pressures, this was rescheduled for an October 2018 start date.

Priscilla explained that there were challenges in completely rolling out the extended services in the Sevenoaks area, which includes clusters of GPs in Sevenoaks Town and all towns south to Edenbridge. She reported that Vision 360 was the computer software required to get all systems to "talk to each other" but this was not being completely used, with some still using the old system.

The Chairman queried whether any of the clusters who had moved to the new system had experienced any problems. Priscilla confirmed there had been no reported problems so far.

Priscilla advised Members that since its inception in October 2018, 2000 more appointments had been made available across West Kent.

The Chairman questioned how GP practices can be supported to utilise the Vision 360 system. Priscilla confirmed that during February, West Kent CCG would bring someone in to help practices in the Sevenoaks cluster to use the system.

Priscilla then explained the process for the Dartford, Gravesham and Swanley CCG, which was a different model of approach. She advised Members that this model focussed on three service providers, using software package EMIS which made it easier for GPs to access records from other surgeries.

Members queried how appointments were made during the weekend. Priscilla advised that this was done via NHS 111 telephone number.

Priscilla also provided Members with an update on St Johns GP surgery, as they had been struggling with staff shortages at the practice. The Head of Housing and Health also advised that an official statement had been released, which read:

‘West Kent CCG, along with St John’s neighbouring practices, are working closely with them to provide the support they need in order that they are able to provide general practice care to their patient population. We are very aware of the issues at St Johns and as a CCG are actively engaged with them, providing support in the short term, mid and long term. There are no plans to close the practice at this stage.’

The Chairman thanked Priscilla for the data she provided and thanked her for attending.

CHANGE IN ORDER OF AGENDA ITEMS

With the Committee’s agreement, the Chairman brought forward the consideration of agenda item 5 and the Edenbridge Health Facility progress update would follow the work plan.

19. Update from Chairman on work with community groups

The Chairman welcomed the Chairman of Sevenoaks District Council, Councillor Pat Bosley to the meeting.

Councillor Pat Bosley used a [photo presentation](#) to advise Members various events she had been to during her time as Chairman of the Council, such as the Council Family Fun Days throughout summer, and the Pop Up Coffee Mornings with Sue Larken of Age UK. She explained that her main aim was to promote all local

community groups across the District and she was really glad to see how much was going in all towns and villages in the District.

The Chairman thanked Councillor Pat Bosley, and commented that she had done so much throughout the year to promote many good causes.

20. Updates from Members

Councillor Halford advised that there was an item at the recent Legal & Democratic Services Advisory Committee meeting which included the problems that could arise in the District from a no deal Brexit, including pollution due to traffic and lorries having difficulty leaving the country.

Members queried whether the air alert emails were still being sent out. The Head of Housing and Health advised that she would speak to Environmental Health to see if this could be relooked at.

Action 1 - Head of Housing and Health to speak to Environmental Health to see if the Air Alert Scheme could be promoted and sent out to Members again for information.

Councillor Parkin advised that she had set up a pop-in coffee morning for loneliness and isolation at Fawkham Village Hall. This would take place on the first Friday of every month between 10am-12pm.

Councillor Dr. Canet advised the Board that the Sevenoaks District Senior Action Forum still had concern for lack of transport for older people, such as transport to hospital. She explained that this concern also included a lack of buses in certain parts of the District.

Councillor Dr. Canet also advised that she had started taking part in a walking football club and felt this had good health benefits for all.

Councillor Searles reported that the Dartford, Gravesham and Swanley (DGS) Health and Wellbeing Board had been revamped to be a Members sub-group of the DGS Local Care Implementation Board, to link in with other work locally.

He also advised that the Kent & Medway Health and Wellbeing Board were looking at the potential of a judicial review regarding the new Stroke Services being based at Darent Valley hospital.

Councillor Searles also reported Members that the Darent Valley Hospital Patient Participation Group were working with the hospital to address single sex ward breaches, where patients are placed on a ward with the opposite sex.

He also advised there were a shortage of nurses at Darent Valley hospital, with only 140 current employed for urgent care.

Councillor Searles reported data from the Scrutiny Committee from 5 February 2019, which explained that there had been 67 people placed in emergency

accommodation during 2018/19, at a cost of £145,000 to the Council to date, £106,000 of which the Council could recuperate through housing benefit.

Councillor Clark advised that as part of his role with the Rural Services Network, they had sent out a proposal to government regarding a lack of access to vehicles and transport links. He also reported that he would be chairing the Rural Services Network South-East region seminar on 29 April 2019 at the Council Offices.

And lastly, Councillor Clark advised that as he would not be standing for election in May 2019, this would be his last Health Liaison Board meeting.

The Chairman and Committee thanked Councillor Clark for his contribution whilst a Member of this Committee, and wished him well for the future.

21. Workplan

The work plan was amended. The 5 June 2019 meeting now included the Sevenoaks and Swanley Dementia Forum update and the Wellbeing Café update. Members also added an update from West Kent Mind.

22. Edenbridge Health facility progress update

The Chairman welcomed Adam Wickings, Chief Operating Officer (Delivery) of West Kent Clinical Commissioning Group (CCG).

He advised that talks had been ongoing to create a new health facility in Edenbridge for over four years. He explained that there were three options, but after consultation it was decided to bring together the hospital and GP practice on a new site near the Eden Centre on Four Elms Road, Edenbridge.

Adam advised Members that the reason for the development was to integrate the two buildings which were both not fit to develop, with a growing population that needed better resources.

He explained that the hospital was owned by NHS Property Services, with the Kent Community NHS Trust running the majority of services.

The potential new site is currently owned by Kent County Council and the new facility would be a joint venture between the GP practice, West Kent CCG and the Kent Community NHS Trust.

Adam indicated that he expected the full planning application to be made within 3-4 months with an estimated 1-year build time, and advised that whilst he understood this would be a development on the green belt, he believed there were sound reasons why the development was needed through exceptional circumstances.

He reported that the site application would include a walk-in centre run by the GPs, a diagnostics department, and an outpatients section which would include beds for use during the day.

Councillor Searles advised that he believed the Local Members for Edenbridge were in support of the application, and Adam advised that NHS England were also in support.

Adam advised that the funds for the facility would be at the same level as it is currently, but would also need to include the mortgage re-payments for the new facility.

Members queried whether dental facilities would also be considered as part of the facility. Adam confirmed that this was not the case but would look into this further.

THE MEETING WAS CONCLUDED AT 4.25 PM

CHAIRMAN

Housing and Health Advisory Committee Work Plan 2018/19 (as at 29.05.19)

11 June 2019	1 October 2019	26 November 2019	11 February 2020
<p>Health Liaison Board update</p> <p>Presentation on Housing and Health</p>	<p>Health Liaison Board update</p> <p>Housing Civil penalties and charges</p> <p>Health and Wellbeing Action Plan</p> <p>Shared Ownership Options Report</p> <p>Alms Houses Options Report</p>	<p>Health Liaison Board update</p> <p>Tenancy Strategy Consultation Draft</p> <p>Housing Strategy Progress report including implications of the Local Plan</p>	

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